



Magic of the Season

November 12, 2011

Santa's Block Parties 4:00 pm

Parade 5:00 pm

Fireworks at The Forks 7:00 pm

Rules and Regulations

P.O. Box 61056 Grant Park
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Presented by  Manitoba
Hydro
POWER SMART

Santa Float

 JCI
WINNIPEG

Please ensure you read and sign the following Rules and Regulations. A signed copy of the Rules and Regulations should be sent to the above address by October 14, 2011.

RULES AND REGULATIONS

All components of your entry **MUST** be lit including tow vehicle and all walkers and mascots.

- The Parade starts at 5:00 pm. You must be at the designated marshalling area no later than 3:00 pm and ready for a 5:00 pm start. Please do not arrive earlier than 12:00 pm. If you require additional set-up time please let us know. Entries not ready by 4:30 pm will be removed from the Parade at the discretion of the Parade Marshall.
- Final inspection of entries for adherence to regulations may be made up to and including Parade start. Please ensure that your Entry is mechanically sound and safe for all participating passengers. Pay special attention to uncovered tires, loose ropes and sharp objects that may harm participants or spectators. You are responsible for the safety of all participants associated with your Entry.
- Once the Entry enters the assembly area, the Entry comes under the authority of the Chief Parade Marshall (or designate).
- Should any Entry be deemed to not meet a rule or regulation, constituting grounds for the suspension or cancellation of the Parade Entry, then the Parade Marshall will have the final say as to their participation or not. The right to lift an Entry may be exercised at any time before or during the Parade by the Parade Marshall or designate.
- **NO SANTA'S ARE ALLOWED EXCEPT ON THE OFFICIAL JCI WINNIPEG SANTA CLAUS FLOAT.** This includes anyone dressing or appearing in the likeness of Santa Claus. Non-compliance will result in the immediate removal of the entrant.
- All Entries are encouraged to decorate their entry with this year's theme "Magic of the Season". Seasonal music is strongly encouraged. The Parade Marshall will determine compliance.
- Your Entry must always maintain a forward motion unless you are asked to stop by a Parade Marshall. Counter marching, maneuvering, sidestepping or other action is permitted provided the Entry maintains a forward motion, consistent to the rate of the Parade.
- All components of your Entry must stay with your Entry. No mascots, volunteers, collectors or distributors should overflow to Entries before or after yours. Please respect everyone's space.
- Judging criteria will be supplied to you with confirmation of your Entry.

- No give-aways will be allowed along the Parade route without prior approval of the Parade Manager. **Nothing can be thrown from the Parade route.** A sample must be provided to obtain approval for distribution. If give-aways are permitted, they must be distributed, in person, along the Parade route only. Safety is a priority.
- Alcoholic beverages and smoking are forbidden on any entry. Any participant suspected of being under the influence will be removed from the Parade.
- Automobiles are restricted to a mode of transportation for “invited” guests and, therefore, are not acceptable as an Entry. Antique vehicles may be permitted.
- Recognition of your commercial sponsors is acceptable, provided that it is done tastefully, meets Santa Claus Parade standards and the commercial message does not dominate the Entry. The Winnipeg Parade Committee reserves the right to reject blatantly commercial Entries. Recognition of your sponsors must be done as part of your Entry – not as an additional “Entry” associated with your float.
- All participants are responsible for ensuring that the design and operation of their Entry is safe and reliable. Safety of participants and the general public is a top priority. Safety is the ultimate responsibility of each individual Entry. Entries must comply with all safety, government regulations, codes and manufacturer’s recommendations.
- All floats must adhere to fire regulations. They must carry a 10 lb ABC Dry Chemical Extinguisher (charged, sealed and tagged to indicate date of last service). The extinguisher must be readily accessible and the operator/driver familiar with how to operate. Hay/straw must be treated with a fire retardant substance. All floats are subject to inspection by the Fire Department.
- Fuel tanks should be topped off just prior to the Parade. Containers of fuel MUST NOT be carried on any Parade Entry. Fuel tanks must be securely fastened, located well away from exhaust pipes, generators and must be equipped with an approved cap.
- The Parade has a ZERO TOLERANCE policy for those choosing to abuse our Volunteers or our entries. Please promptly report violators to Parade Officials on route (or afterwards to the Parade Marshall).
- Please respect other Parade Entries – just as you wish your Entry to be respected.
- All Entries approved for the Winnipeg Santa Claus Parade MUST provide a Certificate of Insurance as evidence that insurance is maintained for your Entry and all your Entry’s Participants. This includes: (1) Comprehensive General Liability (“CGL”) insurance with a minimum limit of \$2,000,000 for each occurrence and (2) if vehicles are used in your Entry, Automobile Liability Insurance with a minimum limit of \$2,000,000. Your Certificate of Insurance must be provided prior to Parade Day. Your CGL insurance must name the Winnipeg Parade Committee, Manitoba Hydro, JCI Winnipeg, Ready Event Management and the City of Winnipeg as “additional named insured”.
- The entrant and all participants shall indemnify, defend and save harmless the Winnipeg Parade Committee Inc. Manitoba Hydro, JCI Winnipeg, Ready Event Management, staff, officers, contractors and their representatives, successors and agents from and against all and any claims, losses, costs, expenses, damages and liabilities due to bodily injury or property damage arising directly or indirectly from the participation in all Parade activities either before, during or after the Parade.
- Entry acceptance is at the sole discretion of the Winnipeg Parade Committee. All decisions are final.
- All entries must supply a minimum of 6 walkers to walk the route with their Entry for identification and safety purposes. You will be contacted for names and contact information and they will need to be identified when your Entry checks in on Parade day. It is recommended that walkers are lit and costumed in keeping with the theme of the float entry.

PLEASE RETURN THIS PAGE (COMPLETE WITH SIGNATURE) WITH YOUR APPLICATION.

PLEASE READ CAREFULLY BEFORE SIGNING: On behalf of the Firm/Organization/Individuals noted above and all persons in the Entry described above, I the undersigned, have been given the authority to sign on behalf of the Entry and all persons directly and indirectly related to the Entry and I have read and agree to comply with the Winnipeg Santa Claus Parade Rules and Regulations and all directions of Parade officials. I further agree that neither the Parade, the City of Winnipeg, Manitoba Hydro nor any of their directors, officers, volunteers, agents, employees, committees or contractors will be liable for any injury to any persons and/or damage to any Property suffered in connection with the Parade and related activities, including but not limited to Parade set-up, Parade bleachers, all Parade events, on-route operations and Parade dispersal, howsoever caused and I agree to indemnify, release and hold harmless each of them from any and all claims for injury or damage. I further agree that I hereby grant the Parade legal representatives and assignees the irrevocable and unrestricted rights to use and publish photographs or video of this Entry and the Entry's Participants, or persons accompanying it, for editorial, trade, advertising and any other purpose and in any manner or medium. I hereby release JCI Winnipeg, Manitoba Hydro, Ready Event Management and the Winnipeg Parade Committee and their legal representatives and assignees from all claims and liability relating to said photography and/or other video imaging processes. I further undertake to provide all persons directly or indirectly related to this Entry with a copy of this signed Application Form, Float Details Form and attached Parade Rules and Regulations.

Date: _____

Signature: _____

Please Print Your Full Name:

Company / Organization (Please Print)
